



Master Gardener Foundation Kitsap County

Master Gardener Foundation of Kitsap County

*Promoting long term environmental health
through sound and sustainable horticultural practices*

*The purposes of this non-profit Foundation are solely educational
and charitable to enhance and supplement the effort of the WSU
Master Gardener Program and thereby provide education and
information to the citizens of Kitsap County.*

DRAFT Regular Monthly Board Meeting

Wednesday, April 1, 2009

I. Call to order

Vice President, Becky Croston called the monthly meeting of the Master Gardener Foundation of Kitsap County to order at 1:10 PM on Wednesday, April 1, 2009, at the Eagles Nest, Kitsap Fairgrounds, Bremerton, WA.

Board members in attendance: Becky Croston, Vice President; Arlene West, Secretary Sandy Livermore, Treasurer and Directors at Large; Roland Malan, John Mikesell, Mary Cathern Edwards, Peg Tillery and Arno Bergstrom of the Extension Office. Not attending: Marialis Jorges.

Foundation members in attendance were: Sharron Etheredge, Cat Ross, Donna Hamilton, Carol Henning, Dave Reckner and Delona Kent

Reports and Announcements

Secretary Report: Arlene West

The minutes of the regular foundation meeting from March 4, 2009 were approved.

Treasurers Report: Sandy Livermore

Treasurer's Report for April 1, 2009 meeting.

This month I wrote deposits for Gala tickets for \$2,410 plus some money for calendars and donations. Bigger checks were written for Small Changes catalog (\$275), gloves for the plant sale (\$454), ½ catering bill (\$1,086), final payment for calendars (\$4,730.60), and to Winifred Whitfield for enlargement of pictures for sale (or sold) at the Gala (\$725). I also withdrew \$6,000 from a CD as planned.

We have \$4,910.60 in checking and \$20,630.72 in all accounts.

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Respectfully submitted,

Sandy

<u>ACCOUNTS</u>		<u>BALANCES</u>
Bank Accounts		
Kitsap Bank CD #4 (131) 7-7-09	\$	2,497.39
Kitsap Bank CD #6 (133) 4-6-09	\$	4,586.55
Kitsap Bank CD #9 (136) 9-14-09	\$	7,978.83
Kitsap Bank Checking	\$	4,910.60
Kitsap Bank Savings	\$	657.35
TOTAL Bank Accounts	\$	20,630.72

John Mikesell motioned that we approve the change discussed to the Policies and Procedures for Communication. Sandy seconded the motion and the motion carried.

Note that the change was approved on April 1, 2009.

Horticulture Report: Peg Tillery, Horticulture Educator and Arno Bergstrom, Extension

Arno Bergstrom updated us on the status of the County and State budget cuts. By May 1st WSU will have a better idea of how budget cuts will affect the MG Program. As the year progresses and after the state budget is released any changes will become clearer.

WSU Extension Kitsap Horticulture Report for 4-01-09

Anna Smith Garden

Congratulations to Jane Dower and her team of MGs from Anna Smith Garden who applied for a grant from Fiskars. We are proud and delighted to report the grant was awarded to Anna Smith Garden in the amount of \$1000 in Fiskars tools and a \$1000 credit card to purchase the materials stated in the grant application. The grant covers signage at the garden (native plant trail) and a butterfly enclosure and garden, plus materials for children's programs at Anna Smith throughout the summer.

Raab Park Youth Garden

The Raab Park Youth Garden has been invited to apply for a shade structure. The grant is through the American Dermatologist Association. Dr. Lynn Sudduth in Poulsbo at the Doctor's Clinic talked with Poulsbo Parks and Rec Director, Mary McCluskey and

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encouraged her to apply for the grant. The grant will be submitted on April 10. These funds will not need to be run through the MGFKC.

Master Gardener Hours Reporting

The Department of Labor and Industries (L&I) has designed a new online hours reporting form for all Washington State University volunteers. Over the next week Tess will be inputting all of the WSU Extension Kitsap volunteers into this online system. An email will go out to everyone with instructions on how to log on to the system and input hours. Those without computer access will need to report hours to Tess and Tess will input those hours to the system for them. If volunteers do not log on to this system and update their hours each month, L&I will not permit them to be covered by insurance and liability.

South Kitsap Garden

The SK Park (Jackson & Lund) may break ground in the fall and if not, it will be in spring of 2010, per Parks and Rec. The Master Gardeners in South Kitsap, however, are breaking ground to begin gardening on land donated by Master Gardener Ray Garrido and his wife Charlotte. The garden will be for Master Gardeners to learn how to grow vegetables which will all be donated to the South Kitsap Helpline Foodbank. This garden is part of the efforts county wide to feed the hungry who have limited income, are homeless or who need help. Many of the Master Gardeners at this site will also be taking their skills learned at the garden and will help teach vegetable gardening techniques at the foodbanks and to the public throughout South Kitsap and other parts of the county. The garden is called Ollala Site part of Kitsap Gardens. The website is www.southkitsapgarden.org.

MG Program Budget Report

- 1) The Program is within budget amounts.
- 2) For now no canopies will be ordered. Pt. Orchard Clinic prefers to use the table and umbrella rather than a canopy. Arno Bergstrom is loaning the Program canopies for Bainbridge Island and Silverdale Farmers Markets. Clinic Leaders for these 3 clinics will re-evaluate this plan as the season goes on.
- 3) Composted soil has been ordered and delivered for Raab Park. The City of Poulsbo Parks and Rec paid for the soil which will be split between the P-Patch and the Youth Garden. WSU Extension Kitsap will receive an invoice/bill from Poulsbo Parks and Rec for 1/2 of the cost of the soil. The bill will be presented to the MGFKC treasurer with a voucher for payment. This cost is already budgeted for the Youth Garden for this year.

Newsletter Report: Gary Gratrix, Editor

For the April/May issue of the Gardener's Exchange we printed and mailed six copies. In addition, 106 copies were emailed, after carefully typing in all names to my contact list, for a total distribution of 112 copies.

Costs included the following:

Postage: 20 - 59 cent stamps \$11.80

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14 stamps are reserved for future use.

On another note, I will edit and publish the next two issues of the Gardener's Exchange, assuming I have enough material, but, starting with the October/November 2009 issue, I request that you find a new editor. I will be gone the end of September and all of October into November on a Panama Canal cruise, and this period of time seems like the right time for another editor to step in. I will be happy to work with whomever steps up. Keep in mind that, in order to publish using the current format, the editor must have, and be able to use, Microsoft Publisher. Also, Adobe Acrobat is required to convert the Publisher file into a PDF format to be emailed or sent to a commercial printer. I have several names in mind as successors but they are always very, very busy. It takes me around a total of two days time to gather everything up and put it together, print and mail.

Thanks once again to all my faithful contributing writers.

Respectfully Submitted, Gary Gratrix, Editor

Seminars: Debra Ady presented by Cat Ross

Seminar Report is we had 40 in attendance at the opening March Seminar it was a great turnout. Board wanted to know if it was due to the Constant contact reaching all MG's that helped get attendance up. Not sure. But let's keep trying all the things that get people to attend. Reminding MG's they get CE hours for attending is always helpful.

April Seminar is MG MJ Tyler speaking on Happy House Plants!

Calendar Committee:

April 2009 Calendar Report Submitted by Cat Ross

First let me thank Mary-Cathern Edwards and her husband Bob for stepping up and taking care of business. There was an accident at the set up for Grub & 'Graphs Sharon Smith tripped and fell and needed emergency transport to the hospital the Edwards who had already come early to help set up assisted further by going to the hospital with Sharon. She has a broken knee cap. Mary-Cathern was kind enough come back and inform us of Sharon's status. So thank you to both of them for taking on this unexpected task.

Thanks to the Brainstorming Team, Models, MAPS Team and all the support teams that assisted in the creation of the MGFKC Gardeners At Play 2010 Fundraising Calendar.

The Gala Team needs a very special thank you because what they have planned is absolutely extraordinary!!!!

Just wait and see! Sunday 19 April 2009 3 pm to 6 pm.

Donna Hamilton will be doing a radio interview with Ciscoe April 11th 10 am on 710am so be sure to listen.

4,940 calendars have been received. The run was short rather than over. The Printery has been paid in full. Professional distributors have put in purchase orders for a total of 500 Partners West 200 will take delivery of the calendars 6 April 2009 and Small Changes 300.

We have 4,440 to sell ourselves ~ less a few that will be used as samples and sent out for some marketing.

GALA Report –An extension of the Calendar Report
Arlene West, Chair

We are less than 3 weeks from the Gala and things are looking good. All 200 plus tickets have been sold, thank you Donna Hamilton and Sandy Livermore for recording checks and sending tickets to the buyer.

The caterer has been paid 50% down and has acquired porcelain plates instead of paper! A contract has been signed with Kitsap Memorial Park for the amenities we will be using and auction items have been assembled. So many detail items have already been handled that I cannot attempt to name them.

We have stayed well within our budget and look to make a profit from the sale of the auction items. I am proud of our team that secured auction items. They are great!

Several Foundation members have contacted businesses about displaying and selling the calendar at their business. With the incentive of free advertisement in the Gala program we have had good success (22 locations). We currently have several nurseries, a coffee shop, antique shop, dentist office and three main grocery stores and many others. All have opted for the consignment option instead of buying them outright due to the slow economy.

At the next meeting I will be reporting the successes of the Gala and look forward to updating you at that time.

Plant Sale- Becky Croston

KITSAP COUNTY MASTER GARDENER FOUNDATION PLANT SALE
Committee Report for April 1, 2009 Board Meeting

Location/time: Fire Station 51 Silverdale Way / 1-3 pm March 5, 2009

Attending: Becky Croston: Chair. Gary Gratrix, Sheri Kiley, Cat Ross, Wayne Tysver, Chrissy Petoff.

Key Points covered March 5:

Arlene West, Secretary
Master Gardener Foundation, Kitsap

Next meeting of committee: **April 2** at the **Firehouse 41** (not 51) on Fairgrounds and Military Road

Publicity:

A. Kitsap News Group: Becky e-mailed Peg with a write-up for publicity.

Other Promos:

A. Mini Posters: They should be posted a month prior to the sale.

B. Bookmarks: More bookmarks were printed, the cost of \$162 to be covered by the Cal. Budget.

Quantity Ordering and Other Discussions:

A. Natives: About a dozen volunteers worked under the cover at Anna Smith, (out of the snow!) at the picnic tables—which worked out great! We potted up the 170 natives, plus divided and potted up several clumps of Sword Fern salvaged at Marilyn's property. Gary was shorted one package of plants, so he drove to the fairgrounds to have them give us the rest. It was handy that the Conservancy Sale was the same time and so close!

B. Fuchsia: After the meeting, Arlene West passed along contact info for a potential nurseryman for growing our Fuchsia. (Tom Mitchell of Greener Gardens, Bainbridge Isl.) Unfortunately, it is too late this year to get fuchsia properly growing in time for the sale. Fuchsia are a high maintenance, high cost commodity to raise and sell.

C. Gloves: Sheri picked them up, saving us a delivery fee. Great job, Sheri!

Also: Albertsons has "bamboo" gloves for \$2.89 each, (on sale for under \$2)Sheri will test them and see how they hold up, maybe consider selling them next year. Atlas gloves, cheapest, are \$4.99. We will sell ours for \$5 and they don't pay tax!

D. Veggies: Foxglove is growing some peppers for us this year, as well as the other veggies.

E. Bee Houses: Wayne cut parts for the first batch, which Vic has started drilling. On a suggestion by Cat Ross via another venue which sells painted bee houses, Chrissy offered to paint the bee houses, which will let us sell them for more money than if they were plain. Thank you Chrissy!

F. Interns: Chrissy will speak to this year's class of Master Gardener Interns and get volunteers signed up.

G. Native Plant Salvage: 9 volunteers dug up native plants at the lot of Marilyn Mathis on Feb. 25. The weather stayed dry---and it poured everywhere else! We potted up lots of ferns, fringe-cup, some pots of hazelnut and cherry and black raspberry—and perhaps some other "sticks and twigs" which John can identify.... Mary Cathern and Becky took six sword fern directly to Manchester State Park and planted them down at the Bricks building to add to the plantings we had already established in years previously. Thank you, Roger Bacon and John Mikesell, for delivering plants to Anna Smith!

Next year:

1. Idea: start 10 inch, hanging planters of **sweet peas**. They do not require a greenhouse, and can sell for \$8 to \$10 each, without much cost.

OLD BUSINESS:

State Master Gardener Foundation- Roland Malan

The State Master Gardener Foundation does not collect dues, nor does it accept official memberships. Those that attend are considered members. No action required.

Revisions of the Policies and Procedures:

One line was changed in the policies and procedures under "Committees" in the Finance Section. The board agreed to the change unanimously at the March meeting. This was a continuation for the final approval.

State Conference:

Mary Cathern Edwards suggested donating some items to the State Conference. Ideas were calendars (for publicity and exposure) or a composter or t-shirt. Discussion was tabled until later in the year.

Quarterly Meetings w/ Arno Bergstrom

The next meeting with Arno will be on May 27th at 12:00 PM, an hour prior to the regular board meeting.

Eventually we will be charged for the use of the Eagles Nest, as all venues belonging to the fairgrounds. Other locations like Long Lake, Island Lake or the Community Center may not have a fee associated. This change could happen toward the end of the year.

Noted by Mary Cathern Edwards: April 1st, 39 degrees and snow!

Buck Lake-Roland Malan

Roland updated us on Buck Lake, it is looking amazing, impressive and more plants will be included in the next few weeks. They have applied for two grants one for labels and one for additional plants.

Meeting was adjourned at 3:10 PM