



Master Gardener Foundation of Kitsap County

*Promoting long term environmental health
through sound and sustainable horticultural practices*

*The purposes of this non-profit Foundation are solely educational
and charitable to enhance and supplement the effort of the WSU
Master Gardener Program and thereby provide education and
information to the citizens of Kitsap County.*

Master Gardener Foundation Kitsap County

Approved Minutes for Wednesday, September 2, 2009

Call to order

Marialis Jurges, President, called the regular meeting to order of the Master Gardener Foundation of Kitsap County at 1:10 PM on Wednesday, September 2, 2009, at the Eagles Nest, Kitsap County Fairgrounds, Bremerton, WA.

Board members in attendance were: Marialis Jurges, President, Becky Croston, Vice President, Sandy Livermore, Treasurer, Arlene West, Secretary and Directors at Large: John Mikesell and Mary-Cathern Edwards. From the extension office, Peg Tillery.

Members in attendance were: Cat Ross, Sharron Etheredge, Beanie O'Neil, Donna Hamilton, Ray Etheredge, Julie Rhee, and Judith Martin.

Reports and Announcements

Marialis welcomed everyone to the meeting. We discussed the great loss of Jennie Lund. The board will be well represented at her service on Friday.

Secretary's Report Arlene West

The Minutes of the regular foundation meeting from August 5, 2009 were approved.

Treasurer's Report - Sandy Livermore

Report as Submitted:

Currently we have \$18,721.28 in checking and \$40,678.99 total in all accounts. On August 6th I moved \$6000 to a 6-month CD with an APY of 1.25%.

This past month we sold calendars, gloves, compost bins, and goblets at the Kitsap County Fair. Cat and Becky can tell you about what this. We also sold calendars at the Future Festival at Port Gamble. Sharon Smith was in charge of this.

Anna Smith Garden leader Judith Martin needs an additional \$200 for the year, but I think Peg will be addressing this as a Program need.

The audit was not totally completed. The team had a couple of questions that I needed to look up. The audit will be completed after the Board Meeting.

<u>ACCOUNTS</u>	<u>BALANCES</u>
Bank Accounts	
Kitsap Bank CD (131) 7-7-10	\$ 2,545.64
Kitsap Bank CD (133) 4-6-10	\$ 4,653.35
Kitsap Bank CD (136) 9-14-09	\$ 8,101.09
Kitsap Bank CD (137) 2-5-10	\$ 6,000.00
Kitsap Bank Checking	\$ 18,721.28
Kitsap Bank Savings	\$ 657.63
TOTAL Bank Accounts	\$ 40,678.99

Horticulture Report: Peg Tillery, Extension

Report as Submitted:
WSU KITSAP EXTENSION HORTICULTURE REPORT TO MGFKC
September 3, 2009

Thank You's:

Thank you to the Calendar Committee who had a booth at the Kitsap Fair - these folks worked long and hard and what appeared to be enthusiastically and happily to sell the calendars and other merchandise. We at Extension wish to have it recorded in our report to the Foundation that we are very appreciative of their efforts. Thank you Cat, Becky, Sandy and the rest of the Calendar/MGFKC team.

Budget items:

WSU Kitsap Extension will present the invoice for budgeted Extension Office MG Office Staff Support (\$2000) and Office Supplies (\$1500) on or before the October MGFKC Board meeting. The funds were allocated and appear in the current budget in the total combined amount of \$3500.

Anna Smith Garden - due to the expenses from the Butterfly Garden and the tremendous educational outreach that occurred at Anna Smith this summer with youth and families, the garden will need \$200 more to cover their anticipated expenses between now and the end of

the gardening season. Judith Martin, Garden Leader, requested this variance and WSU Horticulture Program approves the variance to our budget.

Raab Park Youth Garden - is still on target with their expenses for the year and does not anticipate going over the budgeted amount.

Kitsap County Fair/Heritage Garden - this line item may go over by \$100 or so. A variance is requested if going over happens, once all the expenses are submitted. We had tremendous educational outreach during the fair at the Heritage Garden, Open Class Horticulture the Extension Exhibit and inadvertently even at the Calendar display in the Pavilion. Thanks to the Foundation members who were sending folks to these other three locations for information on the MG Program in Kitsap County.

BKAT videos - Because of reductions in backup staff at WSU Kitsap, the Horticulture Educator has not had the opportunity to produce any "Kitsap Gardener" episodes for the year 2009. We may be able to produce some this fall. If not, then the budgeted amount will not have been spent this year and it is recommended we still budget for more "Kitsap Gardener" episodes in 2010. As an additional note on these educational videos - they have been used in educational outreach to the public and to MGs in other counties so these videos funded by the Foundation not only provide horticulture education to residents of Kitsap County but to others throughout Washington State. The foundation can feel very proud of this great educational outreach they've funded.

.....

Peg wished to express her sincere gratitude to everyone that worked at the Calendar Booth in the Pavilion at the Fair.

A variance for Heritage Garden may be requested if the budget goes over.

Peg requested \$200 for end of the year expenses for Anna Smith Garden. Judith Martin was in attendance and updated us on additional expenses of \$140 which were submitted for reimbursement. Amount needed is \$300 to finish the season.

MOTION: Sandy Livermore made a motion to authorize an additional \$300 to Anna Smith Garden to complete the year. John Mikesell seconded the motion. **Motion carried.**

2010 Calendar FUNdraiser: Cat Ross, Chair

The Kitsap County Fair was a great success with a total income of \$1855.00! Two additional vendors have agreed to and are excited to carry the calendar and two more case coordinators have volunteered.

This fall additional venues are scheduled for selling and signing opportunities. It was suggested we invite and encourage all MGs and MGF members to participate in the upcoming events through the remainder of the year. A discussion included additional venues

for calendar sales and their feasibility. Peg will send out a request for help with the upcoming events once the request has been written by the calendar team.

Total (both 2008 and 2009) cost of the calendar related costs are	\$27,015.23
Total income	\$24,204.33
Additional Sales to breakeven:	\$ 2,821.00

217 additional calendars sold will put us in the black. The numbers of calendars sold to date are 1018. Others have been sold but not yet collected from the vendors.

Cat will ask Arno Bergstrom about the possibility of selling calendars at School Holiday Bazaars.

Peg once again thanked everyone that has worked diligently at sales venues for the calendar.

Unfinished Business:

Newsletter Committee –

Holly Gilman has stepped forward to be the newsletter editor. Constant Contact has a Newsletter template that may be easier to use than learning “Publisher.” Constant Contact allows articles and pictures to be pasted into the template. Susan Harrington has offered to help the new editor learn the system. Constant Contact can be accessed from home. Holly is also willing to help on the website.

Seminars Report:

Volunteer position available: Speakers Series Coordinator for 2010.

Fieldtrips: Marialis Jorges

There is still one additional fieldtrip this year.

Recognition for Foundation Members: Marialis Jorges

Marialis is still accepting nominations for Foundation members that have done an outstanding job over the past year for recognition. Email her with your nominee.

Annual Meeting:

The annual meeting will be held on September 16th from 1:00-3:00 PM there will be a raffle. Everyone is encouraged to bring a friend and a snack. Raffle tickets: 1 will be given for attending, 1 will be given for each raffle item you bring.

Election ballots will be counted at the September 16th meeting.

Certificates of Appreciation:

Mary Cathern Edwards and Arlene West will both work on ideas for certificates of appreciation to those that support the program.

New Business:

Idea's for Fundraisers:

- 1) Progressive style garden tour of MG's Gardens
- 2) Gala
- 3) Helping the community by teaching them how to garden or prune for a suggested donation. The idea was discussed and "teaching" would fall under the MG category so would not be a viable fundraiser.
- 4) Membership Fees for next year. Could be a source of income, remind people whether or not they have joined again for the year. This idea will be brought up to the new board.

Update:

Olalla Garden: just donated another 137 pounds of food to Helpline bringing the total to 1300 pounds this summer.

Donated food is figured at a cost of \$1.50 per pound and calculating the pounds Olalla Garden has donated as much as the cost of the garden already.

The meeting was adjourned at 3:00 PM